

## CONTRACT FOR HEAD START SERVICES

### THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA and CHILDREN FIRST, INC.

This Contract is entered into this 7th of August, 2018, between **CHILDREN FIRST, INC.** and **The School Board of Sarasota County (The Board)**. This contract involves the provision of Head Start services for children and families in the area of early childhood education. The parties agree to the following:

The Head Start services will be provided at Emma E. Booker Elementary and Alta Vista Elementary; two classrooms at Emma E. Booker Elementary and one classroom at Alta Vista Elementary.

1. **Children First** is responsible for the following:
  - To provide Head Start Services for three classrooms, two at Emma E. Booker Elementary and one at Alta Vista Elementary. To work with **The Board** to ensure the completion of enrollment, contract, and program plan.
  - To review **Children First** Policies and Procedures, and incorporate existing policies to meet standards of both programs.
  - To pay to **The Board** \$1,900 for each classroom for a total of \$5,700, payable in one lump sum to The Board on or before December 1, 2018.
  - To provide a comprehensive liability insurance policy in the minimum amount of \$1,000,000.00 per occurrence, naming **The Board** as an additional insured. As evidence of such insurance coverage, **Children First** shall furnish **The Board** with a Certificate of Insurance prior to commencing services under this Contract.
  - To assure that all volunteers, employees or agents who will be present on school grounds will be fingerprinted and have their backgrounds checked as provided by Florida law. **Children First** will furnish the results of all background checks to **The Board** before any of its volunteers, employees or agents will be permitted on school grounds while students are present. **Children First** will further immediately furnish to **The Board** any notifications of arrests it receives with respect to volunteers, employees or agents who are present on school grounds. **Children First** will bear the cost of the fingerprinting/background checks. **The Board** has the right to refuse entry onto its school grounds to any individual whose background check does not meet the requirements established by **The Board** pursuant to Florida law.
  - **Children First** shall hold harmless, indemnify, and defend **The Board**, its agents, servants, employees, in their official and individual capacity, from any demand, claim, suit, loss, cost, expense or damage which may be asserted, claimed or recovered against or from **The Board**, its agents or employees, in their official or individual capacity, by reason of any damage to property or injury or death of any person which arises out of, is incident to, or in any manner connected with this Contract. Nothing in this Contract shall

be deemed to constitute a waiver of sovereign immunity on the part of **The Board** or to affect, limit, or reduce the protection from suit afforded to **The Board** under Florida law. This provision shall survive termination of this Contract and shall be binding on the parties, successors, representatives and assigns and cannot be waived or varied.

2. **The Board** is responsible for the following:

- To maintain an appropriate self insurance fund as permitted by Florida law.
- To provide **Children First** two classrooms for the provision of Head Start services at Emma E. Booker Elementary and one classroom at Alta Vista Elementary.

3. Both Parties agree:

- With respect to Children First's use of the classrooms, **The Board** will pay for normal water consumption, sewer service, trash collection and electricity. **Children First** shall pay all occupational licenses or other obligations attributable to the operation of Children First's business on the premises.
- The term of this Contract shall be from August 13, 2018 through May 24, 2019. Either party may terminate this Contract at any time without cause by giving thirty days written notice to the other party.
- There will be no cost to **The Board** for **Children First** providing the Head Start services hereunder.
- That **Children First** is at all times acting and performing as an independent contractor in the performance of all obligations hereunder.
- This Agreement shall be governed and construed in accordance with the laws of the State of Florida, and sole and exclusive jurisdiction for any action shall be in the Twelfth Judicial Circuit in and for Sarasota County, Florida.
- Any additions, changes, deletions or modifications to this Agreement must be agreed upon in writing by both parties.

The parties have executed this Contract the day and year above written.

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Philip Tavill Date  
President & CEO  
Children First, Inc.

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Bridget Ziegler, Chair Date  
The School Board of Sarasota County, Florida

Approved for Legal Content,  
July 17, 2018 by Matthews Eastmoore  
Attorneys for The School Board  
Signed:     ASH

**THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA  
and  
CHILDREN FIRST, INC.**

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**Contract Compliance Checklist**

1. \_\_\_ Certification that each volunteer, employee or agent will be fingerprinted and background checked pursuant to the Contract.
2. \_\_\_ Results of all background checks will be furnished to the Board pursuant to the Contract.
3. \_\_\_ A copy of the agency certificate of insurance in the amount specific in the Contract, naming the School Board of Sarasota County as co-insured.

Submitted by:

\_\_\_\_\_  
Signature of Agency Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

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For School Board Use

Contract Compliance Checklist Complete    \_\_\_Yes    \_\_\_No  
If no, date and method of notification to agency regarding needed information

\_\_\_\_\_  
Received by